

DUAL Ports

De-carbonizing port business today

Call to tender

Project manager FOR THE DEVELOPMENT OF THE SAILING CARGO NETWORK PLATFORM in the North Sea region

DUAL Ports

Developing Low carbon Utilities, Abilities and potential of regional entrepreneurial Ports. J-No.: 38-2-7-15

1 - DUAL PORTS FRAMEWORK

J-No.: 38-2-7-15 - DUAL Ports - Developing Low carbon Utilities, Abilities and potential of regional entrepreneurial Ports (10/11/2015-30/06/2019) is a €5,2m project, 50% co-funded by the North Sea Region Programme 2014 - 2020; Eco-innovation priority. DUAL Ports aims to decarbonise Regional Entrepreneurial Ports (REPs)´ resources through a shared eco-innovation port programme that minimises their environmental footprint. The objective is to specifically develop sustainable utilities and abilities of REPs. This will be achieved by collaboratively piloting and managing technologies and processes that tackle targeted measurable direct/indirect emission/pollution sources. The project will ultimately enhance ports organizational/operational (energy) efficiency and performance, facilitating port low carbonization at reduced cost and with knowledge/investment added value. As demonstrated by last years´ offshore wind energy developments in EU & beyond, ports can be key centres of innovation, testing and uptake of emerging technologies, leveraging participation and multiplier effects, e.g. by triggering value-for-money clustered activities that generate employment and benefit the environment. A transnational approach will be adopted to allow the DUAL small & medium size ports capitalise on this potential, overcoming their individual limited staff, funding and capability to identify the most effective solutions on their own. Only few measures have been selected due to the project duration and size of the partnership, but they are expected to have a considerable impact on the way ports can act as facilitators between enterprises, research centres and public authorities to enable user - driven eco-innovation in the North Sea area.

2 - BACKGROUND

For the implementation of the Interreg North Sea Region project DUAL Ports - Developing Low carbon Utilities, Abilities and potential of regional entrepreneurial Ports - approved by the Steering Committee as per contract signed by the Programme´s



Joint Secretariat and the Central Denmark Region representing the Managing Authority on 01/07/2016 and 02/07/2016 respectively, and by the Lead Beneficiary on 02/09/2016-, the project is carrying out activities that relate to the realisation of one of the key pilot projects, namely the Sailing Cargo Network. Due to limited internal human resources, Fair Winds Trust, the Sail Cargo Network pilot lead requires project management expertise to be able to effectively develop the program for low cost and innovative management of the Sailing Cargo Network platform.

3 - CONTRACTOR

Fair Winds Trust

4 - PROJECT OVERALL MANAGEMENT and PILOT MANAGEMENT

Overall pilot management: Fair Winds Trust, assisted by the SCN management team
Overall Dual Ports project management: AG Port of Oostende (AGHO)

5 - OBJECTIVE OF THE WORK

The project manager is required to coordinate the development and the realisation of the Sailing Cargo Network Platform, whereby SME Ports, cargo owners, ship owners, agencies and travelling agencies are working together in order to bring goods and/or passengers over the North Sea with sailing ships or wind propelled ships in a cost effective way. Moreover, particular attention is given to the low carbon quality of the operations, to the innovative approach of the management of the platform, to the identification of the goods that are transported on the SCN and to the support for bridging the link to new wind and wind-hybrid technologies, designs and vessels.

Specifically, this shall include:

1. Support of FWT and the SCN project in all questions of Dual Ports project function: internal processes, information flow between stakeholders, partners, capacity building, assistance in setting up partnership agreements and communication with the Joint Secretariat (JS);
2. Financial management: Financial administration from the viewpoint of Fair Winds Trust and the production of all financial documentation in accordance with EU Interreg and Dual Ports Program regulations and protocols.
3. Project management
 - a. Controlling of deliverables, tasks and milestones, reminder for timelines, bilateral consultation with partners and overall project lead in case of problems or delay and risk management;

- b. Drafting of biannual progress reports, including final report;
4. Internal Communication: Facilitate distribution of information to internal team, Dual Ports partners and the JS;
5. External Communication & Network Development: Oversight of all external communications and interactions with the extended sail cargo network, ship and cargo owners, port authorities etc. This includes the need to collaborate with other transnational DUAL Ports partners to investigate the opportunity and feasibility of setting up sail cargo hubs in other NSR port sites
6. Pilot Development: Coordinate activities to bring pilot programs online and continued monitoring and evaluation of pilot progress.
7. Events and meetings: guidance on management of transnational meetings, pre-planning of agenda and meeting concept with all the internal team, stakeholders, project partners etc. Organisation of final project event.

The estimated work time (JS & partner interaction, financial management, project management, reporting, internal and external communication, project meetings) is about 25-30 work hours per week.

The working language in the project is English. All meetings, work documents, communication and reports are in English, however the use of other languages will assist in various areas of activity.

6 - METHODOLOGY AND IMPLEMENTATION

- Appointment of project manager,
- Cooperation with the project leader, project partners and SCN team on the construction and the functioning of the Sailing Cargo Network
- Lead the development of constructive proposals to improve the quality of the delivered services in the Sailing Cargo Network
- Undertake all project management tasks with support from the established SCN team and deliver the final report within the designated period.
- Hold joint management meetings to facilitate the development of the Sailing Cargo Network Platform

Note - extensive travel required.

7 - PROFILE OF PROJECT MANAGER FOR SAILING CARGO NETWORK SOUGHT

The skills required are:

- 1) Proven experience in:
 - project management experience and programme level requirements for Interreg B projects in the current funding period.
 - financial management of Interreg B projects, knowledge of rules, procedures and requirement within the current funding period.
 - transnational communication and facilitation (on project and partner level)
- 2) An integrated knowledge and experience of:
 - market development for sailing cargo, including: vessel operators, cargo owners, traders, consumers and other key stakeholders.
 - policy framework relating to the development of a sail cargo network, the operations of sail cargo vessels and the barriers and drivers affecting these operations.
 - new and existing wind propulsion technologies and designs within the EU and internationally.
 - working with sail cargo stakeholders in the development and delivery of sail cargo within the EU or internationally.
 - knowledge of the English Channel and North Sea area.
- 3) Active current participation in the development of sail cargo in the English Channel, North Sea region. Experience and network contacts in wider international sail cargo operations.
- 4) At least 10-years' experience in sail cargo project development with hands on sailing experience and vessel design and operation knowledge.
- 5) Extensive experience of developing and leading transnational teams involving partners from different countries and industries.
- 6) High proficiency in English and another EU language.

8 - RESULT

Leading a successful innovative team to deliver a cost-effective and carbon reducing Sailing Cargo Network Platform with the framework of the Dual Ports program. Demonstrating clearly and objectively the benefits and challengers for further extension, replicability and scaling of activities region wide.

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9 - TIMING OF THE TENDER

- 18.09.2018 quotes request
- 18.10.2018 closing of quotes and selection
- 18.11.2018 appointment of consultant and start of work
- 18.11.2018 negotiation and contractualisation
- 18.11.2018 contract entering into force

10 - BUDGET AND PAYMENTS

A maximum budget is fixed for the period of 11 months from the appointment of the Project Manager until the date of 30.09.2019. The payments will be made in monthly instalments. If there are changes or extensions to either the project or the contract period, these will be made between the expert and the pilot leader, Fair Winds Trust.

11 - CANDIDATES

All candidates should submit a letter of application indicating the way they propose handling the follow-up of the different tasks as described above in point 5 above. The letter should include their proposed financial quote, as well as a recent CV.

12 - REPLY

All interested candidates should respond to:

Madadh MacLaine CEO
Fair Winds Trust
Stilloch, Lunga
Craobh Haven
PA31 8UU Argyll
Scotland

or by email to: madadh.maclaine@fairwindstradingcompany.org

DEADLINE : 18.10.2018 at 24h00

